



## Mountain Plains Adult Education Association State Professional Development Grant

The Mountain Plains Adult Education Association (MPAEA) provides \$500 per year (based on available funding) to each member state for the purpose of encouraging and supporting professional development activities designed to benefit the members of the state association.

The MPAEA board members from each state will work with the state associations in directing the professional activity. Professional development activities should take place between June 1 and May 30 of each year. The request for MPAEA State Professional Development Funds should be submitted at least 60 days prior to the activity. After the activity has been completed, the board members will submit a written report to the MPAEA Board.

### ELIGIBILITY CRITERIA

To be eligible, the state and its association must have current membership in MPAEA.

### INSTRUCTIONS TO APPLICANT

- Call one of your state MPAEA Board members for a copy of the application or download it from the Web.
- Complete the application with all applicable and required information and documentation.
- Complete a report on the activity for submission to the MPAEA Newsletter and submit to the MPAEA Scholarship Committee Chair **within two weeks following the event.**
- Remember, if at all possible, APPLICATIONS SHOULD BE RECEIVED 60 DAYS PRIOR TO THE ACTIVITY.
- Return the Application to: Kelsee Miller, MPAEA Scholarship Chairperson  
Casper College  
125 College Drive  
Casper, WY 82601  
307-268-2895  
kmiller@caspercollege.edu

**MOUNTAIN PLAINS ADULT EDUCATION ASSOCIATION  
STATE PROFESSIONAL DEVELOPMENT GRANT APPLICATION**

Purpose: To provide \$500 per year (based on available funding) to each member state of the Mountain Plains Adult Education Association to encourage and support professional development activities designed to benefit the members of the state association. This fund is most often used to defray expenses incurred by the state associations at their annual conferences; however, other functions related to lifelong learning will be considered by the MPAEA Scholarship Committee.

**State Making Request:** \_\_\_\_\_

**State Contact Person for reimbursement:** \_\_\_\_\_

\_\_\_\_\_  
**MPAEA Board Members:** \_\_\_\_\_

**Signature** \_\_\_\_\_

**Signature** \_\_\_\_\_

**\*E-mails from Board Members stating their approval will be accepted in lieu of signatures\***

**Description of Activity:**

**How the funds will be used:**